

Kelowna Running Club Executive Meeting Minutes

April 8, 2009

Present:

- Randy Werger: President
- Dennis Boon, Past President
- Rory Switzer: Vice President
- Richard Bugslag: Treasurer and Membership
- Ray Snitynsky: Secretary
- Dave Grieve
- Ivan McKnight
- Bernice Lightfoot

Absent:

Dan Crockett

- 1. Quorum achieved**
- 2. Approval of agenda**
- 3. Minutes accepted as circulated**
- 4. Reports:**

4.1. President's Report:

- Circulated information on dinner/movie night for May 22, 2009
 - 55 for dinner and 225 for theatre
- Discussion re: fund raising for clock
- Certification for race courses:
 - Opportunity to receive certification
 - Read manual before hand
 - Consider the purchase of a Jones Counter costing about \$110 US plus \$15 shipping to be determined at next meeting

4.2. Treasurer's Report:

- Budget prepared and accepted

5. Action Items from Previous Meeting:

5.1. Knox Mt. Race:

- Option of slotting in another cross country race
- Discussion with Peter Polhammer (Director of IRA) to consider the options
- May slot Peak to Beak to a different time
- Further discussion with P. Polhammer and evaluate race schedule options
- **Tabled to next meeting ACTION**

5.2. Interact with media personnel including 96.3

- **Tabled to next meeting ACTION**

5.3. Include social events on the KRC website: Occurring

5.4. Organize Member Care Committee:

- Joyce, Lynn and Carol looking after

5.5. Continue to explore online membership applications:

- Ivan working on
- Work in process

5.6. Nooners and Creekers:

- Consider offering information regarding details of their runs

5.7. 3-Fold Brochures:

- To be distributed to local running outlets and running events
- Will reference online membership

5.8. Free Community Events Opportunities:

- Randy contacted
 - Capital News
 - Courier
 - Champions Magazine
 - Shaw (Okanagan Today)
- Ivan provides race results to the local media
- Tie in information regarding pre and post race details

5.9. ShawTV and Capital News:

- Randy to approach for promotional articles

5.10. KRC Garments

- Dave to determine prices for long sleeve shirts
- Fuel color logo

6. **New Business:**

6.1. Budgets:

- All budgets have been circulated
- Each race has an individual budget that ties into the total budget
- Incorporates both projected and actual
 - Motion by Randy: That budget be accepted as presented
 - Seconded by Rory
 - All in favor

6.2. Race Fee Structure:

- Fee structure to be online
- Mid-Summer Race and Rates:

- At that point we were looking at options to move the Mid-Summer 8K from CNC. The start has now been established as the Mission Sports Fields on Lexington Drive. This will again help to reduce food costs.
- Rates:
 - \$24 posted fee
 - Less: \$3 for KRC members
 - Less \$3 for BCA Athletic membership (not for people with BCA Training membership, which is the majority).
 - Plus \$5 for late
 - Plus \$1 for online registration
- Peak to Beak:
 - Same as fee structure as Mid-Summer
 - Decision to not give out wine glasses to participants and to do the food ourselves rather than pizza.
 - Ivan to post race entry forms online
- Larry Nicholus:
 - \$10 posted fee
 - Less \$3 for BCA members
- Pub Relay:
 - Last year's fee was \$30, proposed cost this year \$35
 - Randy will review options with Nathan later in the year. Could look at a different venue that will hold more people. **ACTION**
 - Will collect more information

6.3. Annual Membership Fee Structure:

- Motion by Randy:
 - \$25 per member
 - \$35 for family (must reside at same address)
 - \$1 online processing fee to be implemented immediately
- Seconded by Richard
- All agreed
- Ivan to post membership form online

6.4. Email Policy:

- Motion by Randy to adopt for email policy

Email from a non-member will be circulated through the KRC email distribution lists which is:

1. for a cause related to road running, trails, and triathlons,
2. likely to be of interest to some of the KRC members,
3. does not relate to a commercial venture, and
4. is from an apparently credible and trustworthy person.

- Seconded by Ivan
 - All agreed
- 6.5. Policy Manual:
- Develop policy manual for continuity
 - **Dennis to assist in developing policy manual ACTION**
 - **Dennis to assist in developing privacy policy ACTION**
 - **Ray to provide Dennis with copy of KRC Bylaws ACTION**
- 6.6. Weekly Run(s) Coordinator:
- Need to explain type of runs
 - Randy, Rory or Ivan to be present for speed work on Mondays
 - **Ivan to research trail runs on Tuesday ACTION**
 - Bernice to talk to Fresh Air
 - Randy to book Apple Bowl track on Mondays from 5 to 6 for May and June for speed work
 - **Ray to provide proof that KRC is a non-profit organization ACTION**
 - Should be documented on Articles of Incorporation
- 6.7. Course Measurer Certificate:
- Anyone interested to contact Randy
 - Once course is certified, it is valid for 5 years
 - **Randy to determine how much it costs to certify a course ACTION**
- 6.8. **Mid Summer Race:**
- Richard to determine if existing course will be available in regard to construction on Gordon Street bridge
 - Consider changing course to Gyro Park
 - **Richard to check the route, park fees and talk to Claudia ACTION**
- 6.9. **Medal Purchases:**
- Volume discount for 500 plus medals at Trophy Den to cost about \$2.82 per medal
 - Currently have about 150 medals on hand, which will last for the next 2 to 3 races
 - **Bernice to check on Delivery time ACTION**
 - **Decision to order medals that will last for about 3 years will be confirmed at next meeting ACTION**
7. **Next Meeting: May 7, 2009 at &7:15 pm. Location to be determined**
8. **Adjournment**